

REQUEST FOR PROPOSALS

Technical Assistance (TA) for Green Finance Training and Toolkits

Terms of Reference (TORs)

18 August 2022

Type of assignment	TA for Green Finance Training and Awareness
Service provider	Individual consultant or a firm
Language	Portuguese and English
Period	03 months

BACKGROUND

The Financial Sector Deepening Mozambique Cooperative Program (FSDMoç) is seeking professional assistance, that can be either an independent consultant or a firm, to strengthen and build awareness and the capacity of public and private sector entities to deliver green finance-based solutions and services in Mozambique.

FSDMoç is currently funded by the Swedish International Development Cooperation Agency (SIDA) and directs its investments to supporting financial sector stakeholders to address market constraints, innovate and expand financial services, using technical expertise and targeted funding to increase their capacity and the people they serve. At the heart of its strategy are women, youth and the rural low-income population, as well as the micro, small and medium enterprises that do not have access to adequate and affordable financial services and products.

Green finance is the generic name given to structures where finance is provided specifically for environmentally friendly projects. It promotes the flow of financial instruments towards the implementation of sustainable business models, investments, trade, environmental and social projects and policies. Key sub-sets of Green Finance include public securities (“Green Bonds”) and Inclusive Green Finance (“IGF”). While climate change deepens poverty, ample research shows that financial inclusion can build the resilience of individuals. Savings, credit, insurance, money transfers and new digital delivery channels can all provide vital support for those managing new environmental realities.

In 2021, FSDMoc launched a Roadmap for “Green Finance” Ecosystem in Mozambique, which provides an understanding of the status and potential of “green finance” in the country.

The roadmap includes proposals on financing green, greening finance, policy and regulation among other relevant factors in the financial system; and, proposes interventions on FSDMoç and relevant partners' contribution to financial system's change around green finance.

Currently Mozambique does not have an overarching national policy to mobilize and coordinate the adoption of green finance. FSDMoç believes that policy is foundational to providing direction for the public and private sector. This includes achieving systems-level change in current thinking around green finance and establishing a green finance market. A national policy framework would signal to all stakeholders the intent and seriousness to incorporate green finance in Mozambique's economy. This intervention will create the necessary momentum for accelerated adoption across the financial industry. The framework would specifically aim to build institutional capacity and guide the design of systems and processes that enable transparent access, disbursement, absorption, management, monitoring and reporting of green finance activities.

SCOPE OF WORK

The TA's scope of work will include:

- 1. Create awareness among public and private sector actors, with the following activities:**
 - a. Conduct a quick desk research on human resource capacity of selected public institutions on green finance
 - b. Develop a comprehensive capacity and training gap study of selected public institutions on green finance
 - c. Design relevant and targeted training materials
- 2. Training to build the capacity of public sector (policymakers and regulators)**
 - a. Deliver training to public sector employees, policymakers and regulators from selected institutions
- 3. Training to build the capacity of private sector entities and players (FSPs and other enterprises)**
 - a. Deliver training to financial sector institutions and private sector organizations on aspects of Environmental Social Governance disclosure, green taxonomies and how to identify and apply for funding;
 - b. Support financial and private sector institutions to align with international Greening initiatives.

Other activities will include:

- Prepare and implement work plans with budgets and timely report on activities (both orally and in writing), in accordance with the reporting procedures and guidelines;
- Synthesize successful results and prepare and disseminate reports and guidance on best practices and approaches and incentive mechanisms for their wider replication and use.

KEY PERFORMANCE INDICATORS

#	Deliverable	Timeline (after contract signing)
D1	An inception report highlighting an understanding of the assignment and a detailed workplan for undertaking it	Week 1
D2	Draft report on Training Needs Assessment - gap analysis, including the contents outline and a summary of engagements with partners for awareness and identification of selected participants from both public and private sector	Week 4
D3	Submission of the training materials and toolkits tailored for specific players in the public and private sectors for approval	Week 8
D4	Deliver training sessions/workshops to selected participants	Week 10
D5	Final report, including final/refined training materials and toolkits and information on outcomes and replicability	Week 12

DURATION, LOCATION AND NATURE OF ASSIGNMENT

The appointment will last 3 months, in Maputo, Mozambique, subject to probationary period. The assignment will be extendable if necessary to reflect the ultimate completion date. The consultant or consulting firm will report and work directly with FSDMoç management in the development, structuring and implementation of the assignment.

QUALIFICATIONS

The consultant or consulting firm will be recruited competitively following announcements in local and international press, according to the following qualifications:

- A degree in green/climate finance or related fields
- At least one member with more than 10 years working experience and the remaining members with at least 5 years working experience in green finance

- Demonstrated experience in green competitiveness and climate-friendly/energy efficient solutions/circular economy projects
- Experience in preparing training materials, toolkits, and curriculum for building climate-friendly capacity
- A minimum of two contracts in green sector firms needs assessment and/or market gap analysis that have been satisfactorily and substantially completed with demonstrated experience in developing and delivering training materials, toolkits and curricula for relevant players
- Expertise in consultancy and advisory related to green finance, having conducted training gap analyses and delivered training in green finance
- Experience with participatory design activities and stakeholder engagement
- Good multi-cultural and interpersonal skills with experience in networking with green finance relevant partners at all levels, such as financial system players, Government, donors, private sector, NGOs, local community-based organizations, associations, etc., and
- Proven written, analytical, presentation and reporting skills and demonstrated computing skills
- Bilingual English/Portuguese resources

INFORMATION REQUIRED FOR RFP SUBMISSIONS

Interested consultants must provide information indicating that they are qualified to perform the assignment. The proposals must contain a maximum of 4 pages A4 (excluding CVs and accompanying files) with the following information:

- Name of company and place of business
- Contact information (email, cell phone, etc.)
- A description of company's expertise in relation to the scope, including a description of similar assignments undertaken (minimum two contracts in the past 3 years), with evidence of previous training and toolkits developed and delivered, and their good results and outcomes
- A description of how the assignment will be performed, including proposed methodology and approach, and indicative work plan with timeline to undertake the assignment
- CVs of key team members (maximum 2 pages each); and

- A financial proposal: the costs must be broken down into professional fees and expenses, which will incorporate travel and accommodation, if necessary.

SELECTION CRITERIA

The proposals will be evaluated against the qualitative and quantitative assessment items in the table below.

Selection criteria	Weight
Technical expertise	40%
Proposed methodology and approach	30%
Budget	20%
Good command of Portuguese language	10%
TOTAL	100%

SUBMISSION OF PROPOSALS

Proposals must be emailed to fsdmoc@fsdmoc.org.mz with the subject line “TA for Green Finance Training and Toolkits”. The email must be received by 5 PM (Maputo Time), on Monday, 5th September 2022. Questions or comments should be sent to the same email address no later than Thursday, 25th August 2022.

OWNERSHIP/CONTROL OF WORK PRODUCT/PUBLICATION

All materials produced or acquired during the appointment - written, graphic, film, digital audio/video or otherwise - shall remain the property of FSDMoç unless and to the extent such rights are explicitly relinquished (in whole or in part) by FSDMOÇ in writing. FSDMoç furthermore retains the exclusive right to publish or disseminate in all languages, reports arising from such materials. In the event of early termination of the appointment or non-renewal upon its expiration, the consultant shall, if requested by FSDMoç, deliver copies of all materials and data developed with FSDMoç funds. Material developed by the consultant under the TORs may not be used without prior written approval of FSDMoç Intervention Lead.

AUTHORSHIP AND ACKNOWLEDGEMENT

FSDMoç staff will generally be listed as the authors of any publication or other communication that is produced as a result of the research conducted during the

appointment. The consultant's contribution in conducting any research will be acknowledged in any such publication. If in the reasonable view of the Intervention Lead, the consultant contributes significantly to the conceptualization and drafting of any documents, the consultant's staff will be listed as co-author, along with the relevant FSDMoç staff. All knowledge and information not already within the public domain which the consultant may acquire from FSDMoç, its employees or by the assignment shall for all time and for all purposes be regarded by the consultant as strictly confidential and held in confidence and shall not be directly or indirectly disclosed by the consultant to any person whatsoever except with FSDMoç written consent. All outputs of the work, materials produced during the work, and all by-products shall remain confidential unless FSDMoç authorizes public release.